

KEDUTAAN BESAR REPUBLIK INDONESIA
EMBASSY OF THE REPUBLIC OF INDONESIA
8 DARWIN AVENUE, YARRALUMLA, ACT 2600 – AUSTRALIA
Telp : (+61 2) 6250 8600, Fax : (+61 2) 6273 6017

PERMOHONAN PEMBERIAN BARANG HIBAH/ LETTER OF DONATION

Name :
Passport Number :
Address in Australia :

Contact number :
Name of the Donation Provider :
Number and Date of :
Gift certificate

Information on counterpart/recipient in Indonesia

Name of Agency/Entity :
Address in Indonesia :

Contact number :

Canberra,

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REQUIREMENTS:

1. A letter to the Ambassador of the Republic of Indonesia clarifying the purpose, amount and the recipient of gift/donation, as well as other relevant information.
2. A gift certificate explaining that the donation/gift would be granted to an individual or an agency/institution in Indonesia.
3. Invoice and packing list of the goods. At the end of the invoice/packing list, please insert this statement “no commercial value and value for custom purpose only”.
4. Enclose correspondences between donor and recipient.
5. Payment is not required.